

Completing a Witness Statement Form:

- Please include your name, address, and a number where you can be reached at.
- Factual information that can be substantiated will be considered. Opinions or perceptions towards the property or the condition of the property must be substantiated by experiences, incidents, or events.
- Information submitted must relate to your own experiences, observations or perceptions of the condition of the property. Hearsay or secondhand information may not be admissible.
- Information that demonstrates that the property has had some form of an impact on your quality of life or business will be accepted.
- Please note that you are under no obligation to participate in this process. Should you choose to supply information, you may be required to verify the validity of your statement if enforcement action is taken.
- Once completed, all WSF can be mailed to:  
Ryan Pleckaitis, General Enforcement Coordinator  
Complaints and Investigations, Community Standards  
5<sup>th</sup> Floor, 10250 – 101 Street NW  
Edmonton, Alberta T5J 3P4
- For any additional questions or comments, please contact 780-496-5646.